

**APPLICATION TO REGISTER WITH THE URBAN DEVELOPMENT AUTHORITY AS A
STRUCTURAL ENGINEER FOR THE DESIGN OF BUILDINGS WITH MORE THAN 4
FLOORS**

NOTES TO APPLICANTS

1. Duly filled applications would be referred to a panel of senior structural engineers for evaluation, the members of which will take the following in to consideration during their evaluation about applicant's knowledge and experience:
 - a. Previous design experience in the category of buildings applied for.
 - b. Degree of responsibility and involvement in the designs done
 - c. Employment record
 - d. Knowledge on Engineering fundamentals
 - e. Familiarity & use of current design codes in carrying out work.
 - f. Awareness of safety issues and measures needed, especially in excavations and foundations.
 - g. Basic approach to foundation design
 - h. Relevant postgraduate qualifications, if any
 - i. Willingness to seek advice in case of doubt or unfamiliarity.
 - j. Interest in continuing professional development
 - k. Sincerity and commitment towards the designs that are undertaken with an ethical approach and the reluctance to take risks unknowingly
 - l. Any other relevant experience
2. If necessary the applicant would be called for a discussion with the panel.
3. This Application has to be accompanied by a brief CV of the applicant and an application fee of Rs 1,500/=.
4. Once registered, it is the applicant and not the organization he represents nor the Institution, who will be personally responsible/ liable for the designs and other engineering work the applicant authorizes/ certifies.
5. The names of those who register would be included in the Directory of Structural Engineers published by the Institution, provided they have settled their subscription fees up to and including the year of publication of the Directory.
6. Please return this application duly filled to the Institution along with your relevant application fee.
7. Any Corporate Member of the Institution in the field of Civil Engineering is permitted to carry out structural designs of buildings with and up to 4 floors and as such no separate registration is required for this category of buildings.
8. If you fail to provide all information requested your application is liable to get rejected.

Personal Information			
Applicant's Full Name		Membership Number	
Mailing Address			
Job Title	Employed By		Office Address
Residence Telephone No:		Office Telephone No:	
Mobile Telephone No:	Fax:	E Mail Address:	
Name/s of any recognized professional body/ies of structural engineers in Sri Lanka or abroad of which the member holds the membership:			

Building Categories depending on the number of floors

i. Building Category/ies applied for (Please tick the appropriate box):

- a. between 5 to 8 floors, both inclusive (Intermediate Rise)
- b. between 9 to 12 floors, both inclusive
- c. more than 12 floors,

Please indicate the number of floors for which you have adequate experience:

ii. State whether you are already registered under Intermediate Rise: Yes No

(Note: The building categories, the Urban Development Authority classifies, are as follows: Intermediate Rise (between 5 and 8 floors, both inclusive) and Middle Rise/ High Rise (above 8 floors))

Qualifying Work Experience

(Please clearly list out using the format given in the Annexure, the projects for which you had full or partial responsibility for structural design work during the last five years, indicating wherever possible the extent and the complexity of the work performed. The details provided should be verified and countersigned by either a senior structural engineer who supervised your work or by a structural engineer who has personal knowledge of your ability and competence to do the type of structural designs indicated)

I have enclosed my qualifying work experience and a brief CV of mine with this.

.....
Applicant's Signature

.....
Date

For office use	
<i>Payment of Rs 1,500/= received. All subscription fees up to and including the year 2009 are settled.</i>	
..... Cashier Date

FORMAT FOR INDICATING THE QUALIFYING WORK EXPERIENCE

- Name of the building: _____
- Location: _____
- Client: _____
- Consultant: _____
- Contractor: _____
- Cost of the works: _____
- Building category: Intermediate Rise /more than 8 floors
- Height/Least Width Ratio
- Number of floors: _____
- Date of completion of the work: _____
- Details of the design work done: _____

I declare that I am competent to certify structural designs and drawings of buildings in the building categories mentioned.

Applicant's Signature

Date:

I certify based on my personal knowledge that the applicant has carried out the above work satisfactorily.

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Verifying Member's Signature

Verifying Member's Name:

Membership No: